



తెలంగాణ తేలంగానా TELANGANA

No. 5839 Date 21/6/19 Rs. 100/-  
 Purchaser Sr. Karuna Purackal D/O Mathai Purackal  
 for whom Self

S 321114  
 L. HARI SING Jr. Assst  
 Ex-Officio Stamp Vendor  
 D/O. Sul - Registrar Bhongir Telangana Dist

I Sr. Karuna Purackal aged 64 years, Nun and Educationist, D/O Mr. Mathai Purackal residing at Elizabeth Nikethan, Khadwa Road, Govt. College P.O. Limbodi, Madhya Pradesh do hereby solemnly swear an oath declare that :-

I am the president of the Society of The sisters of St.Elizabeth, Elizabeth Nikethan, Khadwa Road, Govt. College P.O. Indore, Madhya Pradesh.

St. Elizabeth Convent (E.M) High School, Mogdumpally Road, Teachers Colony, Bhongir, Yadadri Bhongir Dist, Telangana State has been owned and administered by the Society of The Sisters of St.Elizabeth, Elizabeth Nikethan, Khadwa Road, Govt. College P.O. Indore, Madhya Pradesh with Registration No. 6528 under the Societies Registration Act 1973 (year 1973, No. 44) on 12<sup>th</sup> May 1978.

I also affirm that the school run by the above society at Bhongir, Yadadri Bhongir Dist. Telangana State under the name and style as St.Elizabeth Convent (E.M) High School is managed by the registered Society, which is of a **NON-PROPRIETARY CHARACTER** and its constitutions in such as it does not vest control or management in a single individual or members of a family. The aim of the Society is to impart quality education to the children and not to earn any profit or any other benefit

The affidavit is for getting extension of provisional affiliation of the school from CBSE Board. The fact stated above is true to the best of my knowledge, information and belief.

Dated 20<sup>th</sup> day of June 2019.

Deponent  
 Rev. Sr. Karuna Purackal

**ATTESTED**  
 NISANGI VIDYASAGAR  
 B.A.,L.L.B,  
 ADVOCATE & NOTARY  
 Appointed by the Govt. of T.S.

*Sr. Rosemary Purackal*  
 President  
 The Sisters of St. Elizabeth  
 Elizabeth Nikethan  
 Govt. College P.O., Limbodi, Indore,  
 M.P. - Pin : 452001

Entered in the Register  
 Sl.No. 1500 Page No. 170 Date 21/6/19

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Issued on date ..... No. ....

XXX - Part - 24

Folio No. 2  
(See Rule 5)

Govt. of Madhya Pradesh



### Registration Certificate of the Committee

No. 6528.

It is hereby certified that the Sisters of St. Elizabeth have formed a committee which functions from Vandana Convent, Tehsil Guna, District A. B. Road Guna, in Madhya Pradesh.

The Committee is registered under The Societies Registration act 1973 (Year 1973, No. 44) on 12 May 1978

Dated : 12      Month : May      Year : 1978

  
प्राचार्या  
कस्तूरबाबायन कलक इन्स्टीट्यूट  
(सिवाहाली-सरायन)  
के.जी.वन हस. टाउट कस्तूरबाबायन  
इन्डोर-462 020

Registrar of Societies

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- I. To borrow, raise or receive money on deposit upon such terms and with or without security in all or any of the property and assets of the Society, present or future, as the Governing Body shall deem fit ;
- J. To apply the money and properties of the Society for the support and maintenance of the Society and for the promotion of the objects of the Society as set forth in this Memorandum of Association ;
- K. For any of the object and purposes of the Society, to employ, and procure the assistance of and to suspend, discharge or dismiss nurses , Doctors, Teachers, Social Workers, Attendants, and any other personal or Staff either for remuneration or gratuitously on such terms and conditions as may be deemed fit ;
- L. To apply for, the receive and utilize any government, municipal or other grants or allowances in connection with any institutions, work or activity or property held or conducted by the Society or other wise and to deal with the same according to the terms thereof ;
- M. To carry on any business whether of a manufacturing or non manufacturing kind, which may seem beneficial or conducive to any of the objects of the Society, and either alone or in conjunction with another or others, and as factors, trustees or agents or other wise and upon such terms as the Society may see fit ;
- N. To promote, maintain, control, give or lend money or other property or assistance to and to conduct, support or subscribe to any Societies, associations, companies or institutions whether incorporated or not, and whether trading or profit making or not, having objects altogether or in the part similar to the objects of the society or other wise deemed beneficial to the society ;
- O. To Subscribe to or other wise aid medical, educational, social or other institutions or objects of a pubic character which have a moral or other claim to support or aid from the society by reason of the locality of their operations or other wise ;
- P. To provide for welfare of persons employed by or connected with the society and the dependents of such persons by establishing and contributing to provident and benefit funds and by giving pensions, gratuities, bonuses or allowances, or by grants of money or otherwise as the Governing Body may deem fit ;
- Q. To establish, maintain or close down branches or representations of the Society in such places in India and on such terms as the Society may from time to time deem necessary or expedient ;

*Dr. Perera Palakel*

*Dr. Vinay Poenoly*

*Dr. May Mathur*



- R. To enter into and carry out arrangements for joint working or for amalgamation with any other association, Society or Institution having object within or similar to the objects of the society ;
- S. To make by laws not inconsistent with this memorandum of the association for the proper administration of the society and its institutions ;
- T. To deposit money in bank or banks in saving, current account or fixed deposits or accounts of any other description and deal with the incomes and funds of the society ;
- U. To invest such money as is not required for immediate utilization by the society in security bonds and shares as may be selected and approved by the Society and to utilize the interest , dividends , bonus etc., earned from them for the purposes of society ;
- V. To maintain a repair fund to meet the expenses of a capital nature and to pay into such fund moneys at such times and in such amounts as the governing body may from time to time decide ;
- W. To establish and maintain a reserve fund of such amount as the governing Body may think fit , for the promotion of the activities of the society , including maintenance , support and training of personnel for the purposes of the Society ;
- X. To initiate and defend legal or other proceedings as and when such necessity arises ;
- Y. Generally , to do all such other things as may be deemed by the Society to be incidental or conducive to the attainment of all or any of the objects of the Society.

4. The management of the society is entrusted by the rules and regulations of the Society, to the Governing body. The names, addresses and occupations of the members of the first Governing body are specified below:-

S L No.	Name	Address	Occupation	Designation
1. Sr. Teresa Palakeel	VandanaConvent,A.B. Road, Guna(P.O.)	Nun	President	
2.Sr.Mariet Maruthomparambil	-do-	Nun	Vice- President	
	-do-	Nun	Treasurer	
3.Sr.Emmanuela Kashamkattil	-do-	Nun	Secretary	
4.Sr. Rina Kuzhuvily				

*Sr. Teresa Palakeel*  
*Sr. Lincy Poonoly*  
*Sr. Mary Mathew*



: 4 :

5. One copy of the Rules and Regulations of the society duly certified, as required by sub-section (3), Section (6) of the Madhya Pradesh Societies Registration Act, 1973 (Act No. 44 of 1973) is filed with this Memorandum of association.
6. We, the several persons whose names, addresses and signature are here in subscribed, are desirous of forming a society in pursuance of the aforesaid memorandum and have signed in the presence of the witnesses shown below :-



No.	Names, addresses and signature of Subscribers.	Names, addresses and signature of Witnesses.
1.	Teresa Palakeel Vandana Convent, A.B.Road, Guna.	-sd-
2.	Sr. Emmanuela Kashamkattil Vandana convent, Guna.	-sd-
3.	Sr. Rina Kuzhuvely Vandana convent, Guna.	वह पंजीयन के संबंध में प्रस्तुत ज्ञापन की प्रमाणित प्रति है। विधानानुसार विधिवत् निर्वाचित न्यायकारिणी की प्रमाणित प्रति नहीं है।
4.	Sr. Beatrix Moozhayil, Vandana convent, Guna	
5.	Sr. Mariet Maruthomparambil Vandana convent, Guna	-sd-
6.	Sr. Grace Palamkunel, Vandana convent, Guna	-sd-
7.	Fr. Flavian, C.M.I. Priest, Pushpalaya, Sagar Cantt.	-sd-

R.N./6528/78

12/5/78

Sr. Teresa Palakeel  
Sr. Lucy Poonoly.  
Sr. Mary Mathew

T.C.

Manu  
सहायक पंजीयक  
उम्स एवं संस्थाएं इन्वींटर संभाग, इन्दीव

**RULES AND REGULATIONS OF 'THE SISTERS OF ST. ELIZABETH'**

1. INTERPRETATION : In these Rules and Regulations, unless there be anything in context repugnant or inconsistent therewith:

"The Society" shall mean "The Sisters of St. Elizabeth".

"Governing Body" shall mean the Governing Body of the "Sisters of St. Elizabeth" constituted as provided.

"The Act" shall mean the "Societies Registration Act, 1973 (Act No. 44 of 1973) or any modification or re-enactments thereof for the time being in force.

"Superior" shall mean the Head for the time being of the sisters of St. Elizabeth ( here in after called the Society ) or the member of the congregation for the time being discharging her duties.

MEMBERSHIP : (i) The members of the society shall be such members of the congregation and /or such other persons as may from time to time be called upon in writing by the Governing Body to be members of the Society and who shall intimate their consent in writing to the Governing Body to be such members and shall sign the Register of Members maintained by the society in token of such consent.

(ii) No Fee, subscription or contribution of any kind shall be assessable or recoverable from the members as such.

(iii) The entry of the name and signature of the member, duly countersigned by the President of the Society, in the Register of Members of the Society, shall, ipso facto, be deemed conclusive proof of the members appointment and admission into the Society.

(iv) The Governing Body shall have the power to decide by a simple majority of votes, without being bound to give any reason for such action, to terminate at any time the membership of any member of the Society, and on termination of her membership as aforesaid, such member shall forthwith cease to be a member of the Society and to have any rights or privileges of membership of the Society and of the Governing Body or to any property of the Society.

(v) Such decision to terminate the membership will be recorded in writing and conveyed to the individual concerned. Notwithstanding any delay in the service of such intimation on the individual concerned, the decision shall be effective from the time and date of the Governing Body's deciding the issue.

(vi) Deletion of the member's name from the Register of Members, duly countersigned by the President of the Society will be conclusive proof of the cessation of membership of the individual.

*Dr. Rama Lalakul*  
*Dr. Kincy Soondy.*  
*S. Mary Mathis*



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3. BOUND BY MEMORANDUM, RULES AND REGULATIONS: Every member of the society shall be bound by the provisions of the Memorandum of Association of the Society and these Rules and Regulations, and by all rules, Regulations, Bye-laws and decisions from time to time made or taken by the Society in its General meetings or by the Governing Body.



4. PROPERTY AND INCOME: (i) The property and income of the Society shall be applied solely towards the promotion of the objects of the Society as set forth in the Memorandum of Association and no portion thereof shall be paid or transferred directly or indirectly by way or bonus, dividend or otherwise whatsoever by way of profit to the members of the Society, provided that nothing herein contained shall prevent payment in good faith of remuneration to, or the reimbursement of any officer or employee of the Society or other person for any service actually incurred, for the purposes of the Society.

5. GOVERNING BODY: (i) There shall be a Governing Body consisting of the President, Vice-President, Secretary and Treasurer of the Society.

(ii) The Provincial Superior, for the time being, of the Congregation of Sisters of St. Elizabeth, Indore (M.P.) shall, ex-officio, be President of the Society. She shall not be liable for retirement from the President ship while she holds the office of "Provincial Superior".

(iii) Omitted

(iv) The Vice-President, Secretary and Treasurer of the Society shall be elected at the Annual General Meeting of the Society and shall hold office for a period of three years from the date of election.

(v) Retiring members of the Governing Body will be eligible for re-election.

(vi) Notwithstanding the specific period in (iv) above, the members of the Governing Body shall hold office and discharge their duties until their successors are elected and assume charge.

6. VACANCIES IN THE GOVERNING BODY: (i) Any vacancy/occurring in the Governing Body except that of the President, shall be filled by the Governing Body by Majority of votes, and the person so appointed shall hold office until the next elections.

(ii) Notwithstanding any vacancy in Governing Body, it shall have the authority to act and all actions and resolutions of the Governing Body during such period, shall be valid.

*Dr. Reshma Lalakul*

*Sr. Lucy Soondy*

*Sr. Mary Mathur*

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7. **POWERS OF THE GOVERNING BODY:** (i) The entire management and control of the business and affairs of the Society shall vest in the Governing Body and the Governing Body shall have all such powers of the Society enabling it generally to carry out the objects of the Society in accordance with the Rules and Regulations of the Society, except such specific powers or actions as are by the Act required to be exercised or done by the Society at its General Meeting.



The Governing Body shall also have the power to make, vary and /or repeal bye-laws for the transaction and regulation of the business and affairs both of the Society and of it self, from time to time, provided that no bye-law shall be made, varied or repealed by the Governing Body so as to conflict with or to revoke any existing bye-law made by the Society.

(iii) Without prejudice to the generality of the foregoing powers, the Governing Body shall have the following powers also:

(a) To appoint such person or persons as the Governing Body may deem fit for the purpose of representing the Society and/or the Governing Body in any legal or other proceedings to be instituted by or against the Society and/or the Governing Body.

(b) To appoint, remove or delegate all or any of the powers of the Governing Body to such committee or committees consisting of such member or members as the Governing Body and/or another or others as the Governing Body may deem from time to time necessary or expedient.

(c) To open one or more accounts in a bank or banks in the name of the Society and to appoint specific persons to operate the same.

8. **DUTIES OF THE TREASURER:** The Treasurer shall generally be responsible for the collection, accounting, investing and disbursement of the moneys of the Society and generally deal with the financial management of the Society under the direction of the Governing Body.

9. **DUTIES OF THE SECRETARY:** The Secretary shall generally exercise such powers and shall do all such acts as may be necessary for the proper conduct of the business of the Society, and in particular :

(i) be responsible for the maintenance of all books and registers pertaining to the Society which are required to be maintained under the provisions of the Act, as also those prescribed by the Society and/ or the Governing Body;

(ii) Conduct correspondence on behalf of the Society and the Governing Body, and maintain files thereof;

*Dr. Gerson Lalakel*

*Dr. Rincy Poonyal*

*Dr. Mary Mathew*



(iii) be responsible for issue of notices and convening the meetings of the Governing Body as well as the General meetings (both annual and Special) of the Society.

(iv) submit to the Registrar of Societies such statements and returns as are required to be submitted by the Act, in due time;

(v) be responsible for hiring and supervising such personnel as may be required for getting the work of the Society done;

(vi) generally to attend to all administrative matters of the Society under the general supervision and direction of the Governing Body.



ACCOUNTING YEAR: For all purposes connected with the Society's internal management, the year shall be calculated from 1<sup>st</sup> April to 31<sup>st</sup> March next.

9. ANNUAL GENERAL MEETING: The annual General Meeting of the Society shall be held in the month of June or as near thereto as possible in each year for the following purposes:

(i) To receive the report of the Governing Body, the accounts of the Society and its Auditor's Report for the year ending 31<sup>st</sup> March preceding the date of the meeting. Such accounts shall comprise of a Balance Sheet and Statement of Receipts and Disbursements for the said year.

(ii) To elect the eligible members of the Governing Body, whenever elections are due.

(iii) to appoint an auditor or auditors and to fix his or their remuneration;

(iv) to transact any other business which may be brought forward by any member of the Governing Body of the Society with the prior permission of the Chairman.

10. EXTRA-ORDINARY GENERAL MEETINGS: (a) The Governing Body may call an Extra-Ordinary General Meeting of the Society whenever, in their opinion, they deem necessary, for considering any specific proposition. An Extra-ordinary General Meeting, can also be requisitioned by any three members of the Society submitting a request in writing to the President of the Society together with the details of the subject they want to be considered at that meeting.

(b) No other business shall be transacted at such an extra-ordinary meeting excepting the item or items which have been set out in the notice calling the meeting.

(a) Notwithstanding (b) above, special business requiring an Extra-ordinary Meeting may also be transacted at an Annual General Meeting after the General business is over, provided that due notice and other formalities as required in Rule 13 (iii) & (iv) are complied with.

*Pr. Gera Lalak*

*Sr. Riniy Poonoly*

*So. Mary Mathur*

## 13. VENUE, NOTICE AND PROCEDURE FOR MEETINGS:

(i) Venue of meeting either of the Governing Body or the Society shall be decided by the Governing Body from time to time.

(ii) A minimum of 3 days notice of the meetings of the Society or of the Governing Body or of any committee may be given to the members thereof respectively except in cases of Extra-ordinary General meetings called to consider alteration, extension or abridgement of any particular object or objects of the Society, or merging or amalgamating the Society with any other society or dissolution of the Society itself.

(iii) In the case of Extra-ordinary General Meetings called to consider alterations, extension or abridgement of any particular object or objects of the Society, or merging or amalgamating the Society with any other Society or dissolution of the Society itself, the Secretary shall give to all members fifteen clear days notice of the proposed meeting together with a copy of the recommendations of the Governing Body on the specific propositions to be considered by the Extra-ordinary General Meeting.

(iv) No such proposition shall be carried into effect unless it shall have been delivered or sent by post to every member of the Society 15 days before the date of the meeting, and that proposition shall have been agreed to by votes of 3/5 of the members and confirmed by votes of 3/5 of members present at a second extra-ordinary General Meeting convened by the Governing Body at an interval of one month after the former meeting.

(v) Where such notice is not served in person, it will be posted to the member's last known address and the certificate of posting issued by the Post Office will be conclusive proof of the service of notice.

(vi) The President shall preside over all meeting, whether they be of the Governing Body, Annual General Meeting or Extra ordinary General Meeting. In the absence of the President, the Vice-President shall preside. In the absence of both President and the Vice-President, any one of the members present may be elected to preside over the meeting.

14. QUORUM : (i) GOVERNING BODY: Quorum for a meeting of the Governing Body shall be three members generally present.

(ii) GENERAL MEETING: Quorum for General Meeting, whether Annual or Extra-Ordinary, Shall be 1/2 of the total members of the Society.

(iii) No quorum will be necessary for an adjourned meeting.

*Dr. Gervasa Balakul*

*Dr. Lincy Poonolly*

*Dr. Mary Mathias*



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15. VOTING: (i) At all meetings of the Society or the Governing Body or any committee of the Society, voting shall normally be by show of hands. If any two members so desire, it shall be by ballot.

(ii) While each member will have one vote, the President shall have a second or casting vote.

(iii) Voting will be by the members present in person and no proxy will be allowed.



16. CIRCULAR RESOLUTION: A Circular resolution issued by the secretary on any subject which she deems urgent and which is signed in approval by a majority of the members of the Governing Body, shall in all respects, be as valid and binding as a resolution passed at a meeting of the Governing Body duly convened and constituted, and such resolution shall not be deemed invalid by reason of want of notice or any other formality whatsoever.

17. EXECUTION OF DOCUMENTS: The President, Secretary or any other member of the Governing Body as may be duly authorized and appointed by the Governing Body, for this purpose, shall, on behalf of the Society make, sign, and complete all contracts, licenses, transfers and other deeds conveying the disposal or acquisition of any moveable or immovable property of all descriptions for and on behalf of the Society.

18. REPRESENTATION IN LEGAL MATTERS: The Society may sue or be sued in the name of the Secretary. Notwithstanding this, the Governing Body shall have the authority to nominate any other person to represent the Society and/or the Governing Body in any legal or other proceedings.

19. ARBITRATION; In the event of any difference of opinion among members of the Governing Body or the Society, on any matter, such matter shall be referred to the President, whose decisions shall be final.

20. RESIDUARY PROPERTY: If, at any time, the Society is either merged with any other Society or organization, or wound up for any reason whatsoever, the residuary property standing in the name of the sisters of St. Elizabeth, after satisfaction of all debts and liabilities, may be transferred to any other society or organization having similar aims and objects, such beneficially being determined by the votes of not less 3/5 of the members present and voting at the time of such merger or dissolution.

*Dr. Arun Lalakel*

*Dr. King Pandey*

*Dr. Hari Mathur*

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21. INTERPERTATION: In case there arises any dispute in the interpretation of these Bye-Laws, the interpretation given by the Registrar of Societies Madhya Pradesh will be final and binding on all concerned.



22. POWERS OF THE REGISTRAR TO CALL MEETING : If default is made in holding of General body or governing body meetings in accordance with the registered constitution of the society or when it becomes otherwise necessary in the opinion of the Registrar, the Registrar shall have the power to call or direct the calling of a general meeting of the society or a meeting of the governing body of the Society as the case may be.

23. POWER OF REGISTRAR TO AMEND BYE-LAWS : If on being pointed out the Society fails to amend the bye-laws which are not clear, or are not in accordance with the Act or the direction of the Registrar, the Registrar shall have the power to amend the Bye-Laws on his own accord as the law requires.

24. AMENDING POWERS OF GENERAL BODY : The General Body of the Society Shall have the power to add, amend or delete any of the Rules and Regulation whether made by itself or by the Governing Body by a 2/3 majority.

R.N./6528/78  
12/5/78

T.C.

Dr. Govara Lalakul  
Sr. Liny Poonoly  
Sr. Mary Mathew

*Nangla*  
सहायक प्रशासक  
फर्मस एवम् संस्थाएँ इन्डोर संभाग, इन्डोर

VII.2./2513105.  
12/12/05

**MEMORANDUM OF ASSOCIATION OF THE SISTERS OF ST. ELIZABETH**

1. NAME : The Name of the Society shall be "The Sisters of St. Elizabeth".
2. REGISTERED OFFICE : The registered office will be located within the state of Madhya Pradesh. For the present, it will be situated in "Elizabeth Niketan", Limbodi, Govt. College P.O. Indore, dist. Indore, M.P.

3. AIMS AND OBJECTS :

- A. To promote and perform religious, educational, social and charitable services ;
- B. To erect, construct or otherwise to establish Convents, Chapels, Schools, Hostels, Libraries, Reading Rooms, Printing Presses, Hospitals Dispensaries, Poor Houses, Orphanages, Vocational Training Centres, Other Religious, Educational and Charitable institutions, to administer them and maintain them, alter, repair, improve, demolish or reconstruct the same or portion or portions thereof ;



- To maintain, manage and deal with movable and immovable properties of the society.
- D. To establish, conduct, manage and administer training centers for the members of the Sisters of St. Elizabeth ;
- E. To negotiate and enter into any arrangement or agreement with any government or authority - whether Central , State, District, Municipal, Local or University or any other public or private authority that may be beneficial or conducive to the objects of the society or to any of them ;
- F. To solicit and obtain from any government or other authority such rights, grants, concessions and privileges as the Society may think desirable in the interests of the Society and to comply with any such arrangements or agreements ;
- G. To purchase, take on lease or in exchange or otherwise acquire, manage, administer and deal with any land, buildings, easement or other movable or immovable properties of any tenure, rights and privileges, mainly in Madhya Pradesh but also in any part of India which may be deemed necessary or expedient or desirable for any objects of the society and to sell, demise, lease, rent out, mortgage, give in exchange, surrender or dispose of them.
- H. To solicit, receive, administer and use any gift donation, subscription or foundation , in kind or money, or any other property, whether subject to any trust or not, for any of the objects of the Society and to under take and carry out the offices, duties and functions of trustees, managers and administrators, either solely or jointly with another or other for or in respect of any gifts, donations, trusts, foundations or property whether vested in the Society or otherwise, not withstanding that the carrying out of any such trusts may involve the exercise of powers not specifically mentioned therein;

*Sr. Teresa Salakul*

*Sr. Lucy Poornly*

*Sr. Mary Mathur*

B2



रूप क्रमांक २  
(देखिये नियम ५)

मध्यप्रदेश शासन



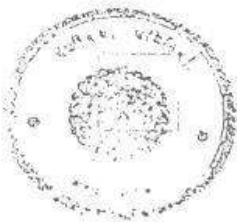
### समिति का पंजीयन प्रमाणपत्र

क्रमांक २०१५५

यह प्रमाणित किया जाता है कि

समिति जो राज्य न्यायिक, तहसील गुना,  
रूपी रोड, गुना  
जिला गुना में स्थित है, मध्यप्रदेश  
के राज्य न्यायिक समिति, १९५६ (सं. २००३ का प्रा. २०)  
समिति अधीन, अधिनियम, १९५६ (सं. २९९० का क्रमांक १) के  
अधीन १९ मार्च १९७८ को पंजीयित की गई है।

दिनांक १० माह १ सन् १९७८



(संयोजक न्यायाधीश)  
समितियों के रजिस्ट्रार  
१०

पालत नॉटरीयल मूवमण्ट, रायवडरगांव



ATTESTED  
MICHAEL J. J.  
NOTARY PUBLIC, DURGAM CHOWK  
M. F. CGVI